

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*

**CHAPLIN BOARD OF EDUCATION**  
**Chaplin, Connecticut**  
**Special Meeting Minutes**  
**November 9, 2015**

**Vice-Chair Stacy Foster called the meeting to order at 6:32 PM. Present were Board members John Bolduc, Stephanie Harrington, Will Hooper, Jaclyn Chancy, Justin Rondash and Jamie Spalding. Administrators present were Superintendent Ken Henrici and Principal Patricia King.**

**2. AUDIENCE FOR CITIZENS:** None

**3. WELCOME TO NEW BOARD OF EDUCATION MEMBERS:**

The Board welcomed new Board members: Will Hooper, Jaclyn Chancy, Justin Rondash and Jamie Spalding.

**4. APPROVAL OF MINUTES AND FINANCIAL STATEMENT:**

**A. Approval of Minutes – October 14, 2015:**

*Motion to approve the minutes of October 14, 2015, was made by John Bolduc, seconded by Justin Rondash and carried with the following abstentions by Will Hooper, Jaclyn Chancy, Justin Rondash and Jamie Spalding.*

**B. Approval of Financial Statement:**

27% of the budget has been spent to date and does not include pending invoices for magnet school tuition, special education and legal fees for negotiations. Building & Grounds is expecting reimbursement from the Non-Lapsing account for roof repair and phase I of replacing the blinds.

*Motion to approve the Financial Statement from July to October 2015, was made by John Bolduc, seconded by Jaclyn Chancy and carried unanimously.*

**5. ADMINISTRATIVE REPORTS:**

**A. Monthly Report:**

Nila Otilige presented the Monthly Report.

- The teachers welcomed new Board members.
- The new standards based report cards have rolled out. Nancy Douton and Linda Rogers were commended for all their work on this project.
- The PreK has many learning opportunities both social and academic. Family Friday was held in the classroom.
- The 1<sup>st</sup> grade is writing small stories about their lives including more information on who, what and where. They are developing good habits in reading workshop and studying different shapes in geometry.

**B. Principal's Report:**

- Welcome to all new Board members.

- Professional Development has focused on working with SRBI to enhance skills. NEAYC is working on accreditation. Training was held on how to input grades for the new standards based report cards. Additional training will be held on November 24<sup>th</sup>. Physical Management Training is being held for restraint/hold.
- The Title I and Title II Grants were submitted.
- Family Literacy Night and week was held October 19-23 and well received. Students dressed up as their favorite book characters. A guest author came to read to the students. A workshop was held at night for parents.
- Singer/songwriter Tony Memmel performed at the school on October 28<sup>th</sup>. He addressed perseverance and overcoming obstacles.
- Parent/Teacher Conferences will be held November 23-24.
- The auditors will review the Student Activity Fund and PreK Fund. There is a new procedure for requesting a payment.

### **C. Superintendent's Report:**

1. Welcome and congratulations to new and re-elected Board Members:  
Welcome to new Board members and congratulations to Stephanie Harrington for being re-elected to the Board.
2. Paraprofessionals/Custodian Negotiations – November 30 – State Health Plan:  
Negotiations are now in mediation. The union suggested trying to consider the state health plan. The state will make a presentation on November 30<sup>th</sup> at 3:30pm in the Parish Hill Library followed by mediation session at 4:30pm.
3. FY 15-16 Budget Update – MBR:  
Supplemental appropriation approved for last year's budget (\$191,000) will impact this year's budget for MBR
4. Survey of Regional District Superintendents:  
The Survey of Regional District Superintendents presented at the last meeting will be shared with the new Board members.
5. CAPSS Student Leader Awards Ceremony – November 4:  
Mary Smith and Gracie Deveny were awarded the CAPSS Student Leader at RHAM High School on November 4<sup>th</sup>. They will be honored at the December Board meeting.
6. Well Station and Well Water Update:  
The water tested clean by Aqua Pump. An injector system and automatic monitoring system is available for \$12,500.
7. Heating Oil Lock-in:  
Oil was locked in at \$1.91/gal. The current price is \$2.25/gal. The lower rate will proved a savings of \$6,000 for the 14,000 gallons used.
8. New Educational Laws:  
There are a large number of educational laws that are linked to policies.
9. Veteran's Luncheon – Parish Hill:  
The Board was invited to Veteran's Luncheon at Parish Hill December 10<sup>th</sup> at 11am. A monument will be dedicated at the flag pole at 12:10pm.
10. Parent Meeting – "Coffee and Conversation with the Superintendent":  
Meeting with parents was very productive with communication and discipline issues shared with the Superintendent. There was a good turnout with 21 parents in attendance. A meeting will be held every other month to share issues and concerns and discuss how to work together to resolve. Will Hooper asked that the Board be provided with a summary of issues

discussed at these meetings. Justin Rondash suggested these meetings be held before the regular Board meeting.

11. Tri-Town Advisory Poll:

Superintendent Henrici said that some community members contacted him about the accuracy of the votes for the advisory poll.

- Tony Memmel was very inspiring and the students were mesmerized on how he played the guitar.
- The Board was presented with a list of Committees that will be assigned at the December meeting for Board Reorganization.

**6. BUSINESS CARRIED OVER FROM LAST MEETING (OLD BUSINESS):**

**A. Tri-Town Education Update – Four Boards of Education and Subcommittee meetings:**

The following subcommittees have been developed: Cost Sharing (Stacy Foster serves on), Shared Services (John Bolduc serves on) and Survey (a copy of the proposed survey will be emailed to all Board members). The next meeting of the four Boards of Education will be held on November 16<sup>th</sup> at Chaplin Elementary at 7pm.

**B. Discussion of Tri-Town Advisory Poll:**

Chaplin results for the Advisory Poll was: Full PreK-12 – 29%, PreK – 8 with tuition out of high school students – 43% and keeping the status quo – 28%. Stacy Foster as moderator expressed concerns with the poll and misinformation. Justin Rondash expressed concerns with the misleading wording of the poll. Jaclyn Chancy suggested the advisory poll results be included in the discussions with the four Boards of Education. Will Hooper expressed concerns with the small number of voters. Stacy Foster reported that the Survey Committee has developed a more comprehensive survey with more options and room to provide feedback. Jaime Spaulding expressed concerns with no information or financial impact provided on the options. Superintendent Henrici expressed concerns with a flyer that was sent to Scotland and Hampton residents with misleading information.

**7. NEW BUSINESS:**

**A. Final Approval of Policies:**

**a. #1331 Smoke Free Environment:**

*Motion to approve Policy #1331 Smoke Free Environment, was made by Stephanie Harrington, seconded by John Bolduc and carried unanimously.*

**b. #5133 Attendance –Excuses-Dismissal:**

*Motion to table until the December meeting, approval of Policy #5133 Attendance-Excuses-Dismissal, was made by Jaclyn Chancy, seconded by John Bolduc and carried unanimously.*

**c. #5114 Suspension and Expulsion:**

*Motion to approve Policy #5114 Suspension and Expulsion, was made by Jaclyn Chancy, seconded by John Bolduc and carried unanimously.*

**d. #5141 Health Assessment and Immunizations:**

*Motion to approve Policy #5141.3 Health Assessment and Immunizations, was made by John Bolduc, seconded by Jaclyn Chancy and carried unanimously.*

**e. #5144 Physical Restraint-Seclusion**

*Motion to approve Policy #5144.1 Physical Restraint –Seclusion, was made by Justin Rondash, seconded by John Bolduc and carried with one abstention by John Rondash.*

**B. Connecticut Association of Boards of Education (CABE) Update:**

Stacy Foster attended a Legal Issues seminar and will provide an update at the next meeting. There is a workshop for new Board members on December 9<sup>th</sup> at the Sheraton in Cromwell. A CABE representative will be at Chaplin Elementary at 5:30pm prior to the regular Board meeting on January 13<sup>th</sup> to present roles and responsibilities for new Board members.

**8. COMMITTEE REPORTS (Committees May Report Information to the Board):**

**A. Policy Committee:** No Report

**B. Negotiations Committee:**

Negotiations with the Paraprofessionals are ongoing.

**C. Central Office Committee:**

Discussion was held regarding a potential 401k plan for the three secretaries (only entity without a pension plan). A subcommittee was formed to review the assessment ratio between CES and RD11.

**D. By-Laws Review Special Committee:** No Report

**9. AGENDA ITEMS FOR NEXT MEETING:**

- Tri-Town Education Update
- Board Reorganization
- CAPSS Student Leader Awards
- Well Station Update

**10. EXECUTIVE SESSION – DISCUSSION AND UPDATE ON PARAPROFESSIONAL NEGOTIATIONS:** None

**11. ADJOURNMENT:**

*Motion to adjourn (8:03 PM) was made by John Bolduc, seconded by Justin Rondash and carried unanimously.*

*Respectfully Submitted by Kathleen Scott  
Recording Secretary*