

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*

## **CHAPLIN BOARD OF EDUCATION**

**Chaplin, Connecticut**

**Meeting Minutes**

**September 9, 2015**

**Chairperson Alycia Sanders called the meeting to order at 6:34 PM. Present were Board members John Bolduc, Annemarie Burnham, Stephanie Harrington, Stacy Foster and Angelina Pearce. Administrators present were Superintendent Ken Henrici and Principal Patricia King. Unable to attend was Board member Keri Johnson.**

### **2. AUDIENCE FOR CITIZENS:**

Chaplin Board of Finance Chair Dick Weingart asked to speak later on the agenda regarding the FY 14-15 budget.

### **3. APPROVAL OF MINUTES AND FINANCIAL STATEMENT:**

#### **A. Approval of Minutes – August 19, 2015:**

*Motion to approve the minutes of August 19, 2015, was made by Angelina Pearce with the following corrections:* Item #4B should read – Congratulations to Kaitlin Beavan who has accepted a full-time position in Windsor and Stephanie Partyka who has accepted a new full-time position at CREC. Item #4B4 should read – A 10 question survey regarding issues including: governance, magnet school impact and enrollment, was sent to Regional District Superintendents. Item #6A add – Summer School attendance is being evaluated to determine the best configuration based on need and cost. Item #6C should read – The Board would like to hold community forums in town to gather information and discuss what the ideal educational system looks like for Chaplin students. Item #7 should read – Nick Caruso from CAFE has been invited to meet with the Board before the regular meeting. *The motion was seconded by John Bolduc and carried with abstentions by Angelina Pearce and John Bolduc.*

#### **B. Approval of Financial Statement:**

*Motion to approve the Financial Statement through August 31, 2015, was made by Stacy Foster, seconded by Angelina Pearce and carried unanimously.*

Superintendent Henrici reported that this year's budget will be impacted by magnet school tuition with 19 students in attendance (\$4,500 per student).

### **4. ADMINISTRATIVE REPORTS:**

#### **A. Monthly Report:**

Nila Ottilige presented monthly report.

- PreK is focusing on school routine and social skills. They are making kissing hands, reading books and working on the butterfly unit.
- 1<sup>st</sup> grade is focusing on the book "The Little Engine that could". They are working on learning strategies for counting and studying the metamorphosis of the monarch butterfly.
- 3<sup>rd</sup> grade is getting to know their new teacher and learning new routines. They are working on new applied sciences and a writing theme of super heroes.

- 4<sup>th</sup> grade is focusing on “Charlotte’s Web” and making dreamcatchers. They are working on their first narrative prompt and learning to use the Atlas for geography.

**B. Principal’s Report:**

Students representing each grade rang the bell to start the beginning of the school year.

- Enrollment is at 179 students.
- Professional Development and Training included: Building Rigor into Lessons, Supporting High Expectations in the classroom and Standards Based Reporting, Pyramid Model and Foundations of Reading.
- NWEA school-wide assessments were held September 9-23.
- Data team meetings have begun.
- Open House will be held September 10<sup>th</sup> from 6-7pm.
- There is an Attendance Review Committee for student attendance interventions.
- Security Grant reimbursement has been filed with the state – expected to receive \$11,266 of \$16,260 total project expenditure.

**C. Superintendent’s Report:**

1. Summer Project Update:

Major projects included the following: mold issue due to poor roof design was addressed, blinds were installed in half of the classrooms (the remainder will be installed next year) and new tractor was purchased. Air conditioning needs to be installed in the cafeteria (the door being left open due to extreme temperatures is a security concern). Jesse Sperry was commended as a phenomenal resource and asset to the building.

2. Paraprofessional/Custodian Negotiations – September 23:

The September 23<sup>rd</sup> session needs to be rescheduled.

3. FY 14-15 Budget Update:

There is an approximate deficit of \$190,000 that will be covered later on the agenda.

4. Survey of Regional District Superintendents:

There were 14 responses out of 16 districts. The data is being collated and will be presented at the October meeting.

5. SBAC Results:

Will be covered later on the agenda.

6. New Educational Laws:

Policies will need to be updated due to new educational laws.

**5. BUSINESS CARRIED OVER FROM LAST MEETING (OLD BUSINESS):**

**A. Budget Projection Update (FY 14-15):**

The budget deficit for FY 14-15 is approximately \$190,000 due to shifting of staff, unanticipated expenses (grants, severance and insurance waivers), services for two high needs students, legal services, electricity and heating oil. Discussion was held regarding a contingency fund for unanticipated expenses.

Dick Weingart expressed concerns with the budget process and reported that the deficit will have to go to a town meeting to ask for a transfer of funds already spent. Potential dates for a special town meeting are September 28<sup>th</sup> and October 5<sup>th</sup>. Mr. Weingart also commented on the potential liability for the MBR with the 2015-16 budget.

**B. Tri-Town Education Update:**

The next meeting of the four Boards of Education will be held on September 16<sup>th</sup> at Parish Hill at 7pm in the Library. Stacy Foster suggested using a moderator. Alycia Sanders expressed concerns about being misinformed of the plans of the Selectmen regarding a referendum.

**6. NEW BUSINESS:**

**A. RIT Math Analysis:**

*Motion to postpone RIT Math Analysis until the October meeting, was made by Annemarie Burnham, seconded by Alycia Sanders and carried unanimously.*

**B. School Climate Survey:**

*Motion to postpone School Climate Survey until the October meeting, was made by Annemarie Burnham, seconded by Alycia Sanders and carried unanimously.*

**C. 2015 SBAC Assessment Report:**

**ELA/Literacy**

53.4% of Chaplin students meets or exceeds achievement level (55.4% - state).

<u>Gr 3</u>	<u>Gr 4</u>	<u>Gr 5</u>	<u>Gr 6</u>
85%	53%	25%	58%

**Math**

27.6% of Chaplin students meets or exceeds achievement level (39.1% - state).

<u>Gr 3</u>	<u>Gr 4</u>	<u>Gr 5</u>	<u>Gr 6</u>
77%	6%	12%	25%

**CMT Science**

81% of Chaplin students were at or above proficient (79.1% - state).

**D. District Goals – 2015-2016:**

The Board was presented with the 2015-2016 District Goals:

- Implement and align with common core standards
- Increase parent involvement and parent communication
- Analyze assessment data and continue with initiatives

*Motion to add to agenda Appointment of Social Worker Lisa Marie Basiliere, Step 2 Masters as Item #6E, was made by Stacy Foster, seconded by Angelina Pearce and carried unanimously.*

**E. Appointment of Social Worker Lisa Marie Basiliere, Step 2 Masters:**

*Motion to approve Social Worker Lisa Marie Basiliere, Step 2 Masters, was made by Stacy Foster, seconded by Angelina Pearce and carried unanimously.*

**7. COMMITTEE REPORTS (Committees May Report Information to the Board):**

**A. Policy Committee:** No Report

**B. Negotiations Committee:**

The date needs to be rescheduled.

**C. Central Office Committee:** No Report

**D. By-Laws Review Special Committee: No Report**

**8. AGENDA ITEMS FOR NEXT MEETING:**

- NWEA Math Analysis
- School Climate Survey
- Tri-Town Education Update

**9. ADJOURNMENT:**

*Motion to adjourn (8:30 PM) was made by Stacy Foster, seconded by Angelina Pearce and carried unanimously.*

*Respectfully Submitted by Kathleen Scott  
Recording Secretary*