

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
January 11, 2017

Chairperson Jacklyn Chancey called the meeting to order at 6:31 PM. Present were Board members Stephanie Harrington, Will Hooper, Stacy Foster, Justin Rondash and Jamie Spalding. Administrators present were Superintendent Ken Henrici and Principal Patricia King. Unable to attend was Board member John Bolduc.

2. AUDIENCE FOR CITIZENS: None

3. APPROVAL OF MINUTES AND FINANCIAL STATEMENT:

A. Approval of Minutes – December 6, 2016:

Motion to approve the minutes of December 6, 2016, was made by Justin Rondash, seconded by Stacy Foster and carried unanimously.

B. Approval of Financial Statement – December 2016:

Motion to approve the Financial Statement for December 2016, was made by Stacy Foster, seconded by Justin Rondash and carried unanimously.

4. ADMINISTRATIVE REPORTS:

A. Monthly Report:

Barbara Walters presented the Monthly Report.

- PreK is working on winter weather activities and animal adaption with feeding the birds and a bird watching station.
- 1st grade is reading “The Gingerbread Man” and made cookies and created a gingerbread house.
- 2nd grade is writing about their New Year’s resolutions.
- 4th grade is reading non-fiction books and creating an All About Book.
- 5th grade visited the Prudence Crandall Museum and participated in a mock town meeting.

B. Principal’s Report:

- Enrollment is at 160 students.
- Professional Development was held on “Becoming an Inviting School”
- New Hires include an Administrative Assistant and School Nurse. There are still open positions for Information Technology and Building Maintenance/Day Custodian.
- A Care 4Kids Inspection for Pre K was held on January 3rd and went well.
- Assessments are underway.
- Coffee with the Superintendent will be held on January 19th at 6:30pm.
- The Geography Bee will be held on January 17th at 9:30am.

- DARE Graduation for Grade 5 will be held on January 18th at 10:00am.
- SLAB Café will be held on January 18th at 3:00pm.
- The CES PTO has changed their meeting time to 3:30pm.
- The Basket Raffle/Spaghetti Supper will be held on February 25th from 5-7pm.
- 50 iPads, 1 charging cart and 5 charging stations were obtained through the Beagary Charitable Trust and on their way to the classrooms.

C. Superintendent's Report:

- ECS funding for the town of Chaplin will be reduced approximately \$11,500 due to cuts by the Governor.
- FY 17-18 will be a very tough budget year.
- There is an effort to get more students involved between schools with joint activities between PHHS and CES.
- Vertical Teaming Committee Meeting will be held on January 25th.
- Coffee Meeting with the Superintendent will be held on January 12th at 6:30 PM in the Music Room.
- Next monthly meeting with CEA will be held on January 26th.
- Superintendent Henrici will attend SLAB Café on January 18th.
- A long term Capital Improvement Plan will be presented at the next meeting.

5. BUSINESS CARRIED OVER FROM LAST MEETING (OLD BUSINESS):

A. Tri-Town Education Update – Four Boards of Education and Subcommittee meetings:

A draft of the survey results was discussed. The next meeting will be held on February 16th.

B. Discussion of Tri-town Advisory Survey:

Will Hooper reported the following trends from the survey:

- Not in favor of any notion of closing
- Not in favor of moving students around between the towns
- some interest in expanding the elementary schools to include middle school

C. Addition/Withdrawal Committee Update:

The next meeting is scheduled for January 23rd at 5pm at Parish Hill. The Committee will discuss the survey and form committees to investigate. 13.4% of the surveys were returned with 12% from Chaplin.

D. Dissolution Committee Update:

Previous data was reviewed from 2009. The next meeting is scheduled for February 1st with a review of the survey results.

E. Update on Well Station Upgrades and Insurance Claim:

The control panel in the well station flooded due to torrential rain and had to be replaced at a cost of \$65,000. An insurance claim was filed with a \$1,000 deductible.

F. Report of Ad Hoc School Climate Committee:

The next meeting will be held on January 19th at 6:30 PM.

6. NEW BUSINESS:

A. Tentative Approval of Board Policies 1212, 5141.4, 5145.511, 6162.4:

Motion for tentative approval of Policy 1212 - School Volunteers as amended, was made by Justin Rondash, seconded by Will Hooper and carried unanimously.

Motion for tentative approval of Policy 5141.4 – Reporting of Child Abuse and Neglect with revisions, was made by Stacy Foster, seconded by Justin Rondash and carried unanimously.

Motion for tentative approval of Policy 5145.511 - Sexual Abuse and Neglect Prevention, was made by Stacy Foster, seconded by Justin Rondash and carried unanimously.

Motion for tentative approval of Policy 6162.4 – School Volunteers as amended, was made by Justin Rondash, seconded by Will Hooper and carried unanimously.

B. Public Input on FY 17-18 Budget:

The insurance broker recommended budgeting 11.5% for health insurance. Justin Rondash asked for a breakdown on textbooks for the budget.

7. COMMITTEE REPORTS:

A. Policy Committee: Covered already

B. Negotiations Committee: No Report

C. Central Office Committee: No Report

D. By-Laws Review Special Committee: No Report

8. AGENDA ITEMS FOR NEXT MEETING:

A. Vertical Teaming/Curricular Alignment – Parish Hill MS/HS; Three Elementary Schools

B. Report on Early Reading Intervention

C. Facilities Information Audit

D. School Climate Discussion

E. Final Approval of Policies

F. Insurance Claim for Well Update

G. Preliminary Budget

The next meeting is scheduled for February 8th.

The Board was invited to the Leadership Café next Wednesday in the Music Room from 3:30 to 4:30pm.

9. EXECUTIVE SESSION:

A. Superintendent Evaluation:

B. Discussion of Upcoming Arbitration Session:

C. Requested Discussion of Employee Performance Review:

Motion to enter into Executive Session (8:33 PM) for the purpose of discussing above listed items and invite the Superintendent to attend, was made by Stacy Foster, seconded by Will Hooper and carried unanimously.

Superintendent Henrici left the meeting at 8:40 PM.

Motion to invite Principal King to Executive Session (9:11 PM), was made by Jamie Spalding, seconded by Jaclyn Chancey and carried unanimously.

The Board came out of Executive Session at 9:55 PM.

10. ADJOURNMENT:

Motion to adjourn (9:55 PM) was made by Will Hooper, seconded by Justin Rondash and carried unanimously.

***Respectfully Submitted by Kathleen Scott
Recording Clerk***