

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES
JANUARY 10, 2018 6:30 P.M.
CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Chairperson Jaclyn Chancey called the meeting to order at 6:31 PM. Members present were Eugene Boomer, William Hooper, Dan Caron, Jean Lambert, Amy Ouimette, and Jamie Spalding. Administrators present were Superintendent Ken Henrici and Principal Patricia King.

2. **Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes-*** William Hooper speaking as a resident apologized for comments he made that could be misinterpreted and stressed the fact that he thought Superintendent Henrici was doing a good job.
3. **Approval of Minutes and Financial Statement**
 - A. **Approval of Minutes –December 12, 2017 – William Hooper moved to approve the December 12, 2017. Eugene Boomer seconded and the motion passed with the following vote:**

For: Amy Ouimette, Jaclyn Chancey, William Hooper, Dan Caron, Jean Lambert and Eugene Boomer
Abstain: Jamie Spalding
 - B. **Approval of Financial Statement – December 2017 – Jamie Spalding left at 6:41pm. William Hooper moved to approve the December 2017 Financial Statements. Amy Ouimette seconded the motion and it passed unanimously.** Superintendent Ken Henrici spoke to questions concerning special education expenditures.
4. **Administrative Reports**
 - A. **Monthly Report –** Mrs. Dufresne gave a small presentation to the board on the happenings in the Middle Academy including field studies that have been completed, labs that students have done and different guest speakers that have come in and gave presentations to the students.
 - B. **Principal’s Report –** Principal Patricia King reviewed with the board her report. She spoke to the board on current enrollment, reviewed events that happened since the last board meeting, upcoming events that will be happening and a short facilities report.
 - C. **Superintendent’s Report-** Superintendent Ken Henrici spoke to the board about the latest update of the State Budget, the start of 18-19 CES Budget, the Central Office Committee Budget for 18-19, the Dissolution Committee vote, paraprofessional, custodian, nurse, and secretary contract negotiations and recent school events that he has attended.
5. **Old Business/New Business**
 - A. **State Budget Update –** Covered in Superintendent’s Report
 - B. **Discussion of Board Financial Procedures –** Chairperson Jaclyn Chancey started the discussion about if and what financial procedures should be adopted by the Board of Education. The board agreed that going forward they would do budget transfers quarterly, receive a forecast of the budget in January and every month starting in March and a list of known expected expenditures provided along with the financial statement monthly.
 - C. **Board of Finance, Board of Selectmen, Board of Education and Superintendent Working Group –**

Cesar Beltran spoke to the board about setting up a working group comprised of members from multiple boards. The board had a brief discussion about who should be included in the working group. William Hooper volunteered to be on the working committee.

D. Dissolution Committee Update; Discussion of a Dissolution Plan – William Hooper informed the board that the committee voted against Dissolution and the final document was sent to the board in January.

E. Public Input on FY 18-19 Budget – Chairperson Jaclyn Chancey summarized a letter the Board of Finance sent to the Board of Education.

6. Committee Reports

A. Policy Committee – Tabled until the next meeting.

B. Negotiations Committee – Tabled until the next meeting.

C. Central Office Committee – Tabled until the next meeting.

7. Agenda Items for Next Meeting

A. Preliminary Budget FY18-19

B. Working Group Report

C. Removal of State Budget Update

D. Removal of Dissolution Committee Report

8. Second Audience for Citizens – Nila Ottilige spoke to the board about possibly having shared professional development.

9. Adjournment – William Hooper moved to adjourn at 8:05 pm. Eugene Boomer seconded and the motion passed unanimously.

Respectfully Submitted by

Rachel Linkkila

1/11/18