

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION**  
**CHAPLIN, CONNECTICUT**  
**MEETING MINUTES**  
**MAY 10, 2018 6:30 P.M.**  
**CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

**Chairperson Jaclyn Chancey called the meeting to order at 6:33 PM. Members present were Eugene Boomer, William Hooper, Dan Caron, Jean Lambert, and Amy Ouimette. Administrators present were Superintendent Ken Henrici and Principal Patricia King.**

2. **Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Individual speaker—2 minutes; Public participation—15 minutes***- Richard Weingart asked that he be able to address the board on agenda items 6a and 6b. Chairperson Jaclyn Chancey offered him to address the board during the agenda item.
3. **Recognition of Lexi Bray, Grade 6 student, for Being Selected for National Invention Convention –** Principal Patricia King introduced Lexi Bray to the Board and informed the board that Lexi Bray will be going to represent Chaplin Elementary School at National Invention Convention in Michigan. Lexi Bray presented her Invention Convention to the Board.
4. **Approval of Minutes and Financial Statement**
  - A. **Approval of Minutes – April 11, 2018 – Eugene Boomer moved to approve the April 11, 2018 minutes with the following amendments 4c should read “Henrici” not “Henri.” Jean Lambert seconded and the motion passed unanimously.**
  - B. **Approval of Financial Statement – April 2018 –William Hooper moved to approve the April 2018 Financial Statements. Eugene Boomer seconded the motion and it passed unanimously.**  
Superintendent Ken Henrici informed the board that the budget is 87% expended. Superintendent Ken Henrici also spoke to the board on the printer/copier line item.
5. **Administrative Reports**
  - A. **Monthly Report –** Nothing new to report at this time.
  - B. **Principal’s Report –** Principal Patricia King reviewed with the board her report. She highlighted the upcoming professional development on May 25, 2018, the PDEC meeting on May 16, 2018 to set up the 2018-2019 professional development schedule, upcoming testing in the school, kindergarten registration, NAEYC accreditation and upcoming events in the school.
  - C. **Superintendent’s Report-** Superintendent Ken Henrici spoke to the board on the fiscal year 2018-2019 budget, the para/custodian/nurse/secretary Negotiations, State fiscal year 2018-2019 budget, the annual town meeting on May 14<sup>th</sup>, and the Regional District 11 budget referendum. Superintendent Ken Henrici informed the board that at the May 14, 2018 town meeting the fiscal year and 2018-2019 budget is up to vote along with the vote for the additional appropriation of \$76,000.00.
6. **Old Business/New Business**
  - A. **Board of Finance, Selectmen, Education and Superintendent Working Group on Financial Procedures-Update –** William Hooper reported to the board on the last meeting that the group had. Superintendent Ken Henrici presented the board with some draft procedures and reviewed the procedures with the board.
  - B. **FY 18-19 Budget Update –** Superintendent Ken Henrici presented the board with and estimated expenditures to year end for 2017-2018. He reviewed the expenditures with the board by line item and

provided explanations for reasons for overages. Richard Weingart thanked the Superintendent, Principal and Board chairman for the in-depth look at the 2017-2018 budget. He also asked after reviewing the estimated expenditures if the board still feels it needs \$76, 000.00 apportioned. The board felt that even given with the information from the estimated expenditures they should still ask for the \$76,000.00.

- C. Discussion and Action on FY 2018-2019 Board of Education Budget – the Board of Education Shall Discuss and Take Action on the FY 2018-2019 Budget and Board of Finance Reduction to a 3.5% increase** – Superintendent Ken Henrici presented the board with a new fiscal year 2018-2019 budget and reviewed the changes with the board. Richard Weingart spoke to the board about the reasoning for reducing the 2018-2019 budget. **William Hooper moved to approve the budget as presented. Amy Ouimette seconded and the motion passed unanimously.**

**D. Tentative Approval of Board Policies**

- a. 6142.10 – Health Education Program** – Amy Ouimette moved for tentative approval of policy 6142.10 Health Education Program, with the addition of a comma in the second paragraph between community and the word and. William Hooper seconded and the motion passed unanimously.
- b. 6142.101 – Student Nutrition and Physical Activity (School Wellness Policy) - Jean Lambert** moved for tentative approval of policy 6142.101 Student Nutrition and Physical Activity and Amy Ouimette seconded. Jean Lambert rescinded her motion.

**7. Committee Reports**

- A. Policy Committee** – Jacyln Chancey informed the board that the committee has set up meeting times.
- B. Negotiations Committee** – Superintendent Ken Henrici informed the board that they will be meeting at June 28, 2018.
- C. Central Office Committee** – Superintendent Ken Henrici informed the board that the committee has been working on hiring the new Finance Director.

**8. Agenda Items for Next Meeting**

- A.** Final Approval of Policies
- B.** Working Group Update
- C.** 2017-2018 Budget Update

**9. Second Audience for Citizens** – None

- 10. Adjournment** – Jean Lambert moved to adjourn at 8:06 pm. Amy Ouimette seconded and the motion passed unanimously.

Respectfully Submitted by

Rachel Linkkila

5/11/18