

**CHAPLIN PTO**  
**Chaplin, Connecticut**  
**Meeting Minutes November 7, 2018**

The meeting was called to order at 6:32pm. Present were Board members Crystal Bennett, Amy Ouimette, Heather Colby, and Deborah Oliver. Administrators present were interim Principal Jack Giordano. Teacher Representatives Linda Caron. Others present were Travis Zuidema, Shannon Hammond, and Katy Pearl.

**1) October minutes**

- a) Crystal Bennett motion to approve, 2<sup>nd</sup> Linda Caron

**2) Treasurer Report**

- a) Balance \$7,013.16
- b) Debits from Art to Remember, Halloween snacks, new santa suit, bird seed,
- c) Deposits from pie sales
- d) Amy Ouimette motion to approve, 2<sup>nd</sup> by Heather Colby

**3) Penny Power Report**

- a) Balance \$506.16
- b) Amy Ouimette motion to approve, 2<sup>nd</sup> by Heather Colby

**4) Teacher Request**

- a) Mrs Otilage requesting \$184 for bus fare to Science Center
  - (i) Amy Ouimette motion to approve, 2<sup>nd</sup> by Linda Caron
- b) Mrs Caron requesting \$100 for DARE graduation
  - (i) Katy Pearl motion to approve, 2<sup>nd</sup> by Amy Ouimette
- c) Lark Peck/Linda Caron requesting approximately \$100 for the purchase of costumes and other supplies for the play "ARF"
  - (i) Amy Ouimette motion to approve, 2<sup>nd</sup> by Debbie Oliver

**5) Fundraisers**

**(a) November**

- (i) Pie pickup is **November 20<sup>th</sup> between 1-5 in** the school atrium
- (ii) **Volunteers needed during 3-5pm time** to assist with pick up

**(b) December**

- (i) Craft Fair **December 1<sup>st</sup> 9-2** Crafters still needed
  - (a) Breakfast with **Santa 9-11 Lunch 12-2 (no Santa)**
  - (b) Flyer going home to remind everyone of craft fair
  - (c) **Raffle drawing will be at 1pm**

**(d) Volunteers need for Craft fair clean up at 2pm**

**(c) January**

(i) Paint night date to be determined

**(d) March**

(i) Spaghetti Dinner March 2<sup>nd</sup>

**(e) April**

(i) Easter egg hunt April 6<sup>th</sup> Rain date of the 13<sup>th</sup>

**(f) May**

(i) Plant Sale May 18<sup>th</sup>

**(g) June**

(i) 5k road race June 1st

**6) Room Parent (Coordinator Michelle Tang)**

a) Pre-K—Michelle Tang/Amber Davis

b) Kindergarten---Travis Zuidema

c) First grade---Shannon Hammond/Brandi Demao

d) Second grade---Katy Pearl

e) Third grade---Shannon Hammond/Amy Ouimette

f) Fourth grade—Deborah Oliver

g) Fifth grade---Katy Pearl

h) Six grade---Amy Ouimette

**7) Other**

**(a)** Check your E- backpack, this is on the school web site

Meeting called to end at 7:58 by Amy Ouimette, 2<sup>nd</sup> by Shannon Hammond