

Chaplin School Readiness Council
Meeting Notes
December 18, 2019 at 2pm

Present: A. Fournier, K. Chavez, K. Henrici, W. Rose, C. Serrano, S. Hornig, B. Woodward, A. Kraemer	
2:00pm	Call to Order
2:00pm	Introductions were made.
2:05pm	School Readiness Program Update: Kevin Chavez updated the Council on the program's current enrollment, which is 15 School Readiness children. The program is funded for 19 School Day slots; the classroom is fully enrolled at 19 but some children are in a Special Education slot and are unable to be enrolled in a SR slot. Family Fun Fridays are occurring and have been a great success.
2:10pm	School Readiness Liaison Report : Angela Fournier shared that the School Readiness Unutilized Slot Report was submitted, showing 3 slots that were unutilized since the beginning of the school year. There is a potential that the unused slots may be reallocated; OEC will notify us if that is to occur.
2:15pm	<p>New Business</p> <ul style="list-style-type: none"> • Policy Update process: Several policies need to be updated to align with new policies released by the OEC. A. Fournier will send an email out asking if any members are interested in participating on a committee to help with the revisions, which would then be brought to the entire Council for final approval. • Community Program reports: Cecile Serrano from Eastern Highlands Health District shared information about flu prevention; there is currently moderate flue activity in the state. Everyone is encouraged to get the flu vaccine and take necessary precautions to stay healthy and keep others healthy. In addition, information was shared about the dangers of the flour in raw cookie dough, especially relevant during the holiday season. Handouts were shared. Health District has 50 free radon test kits to give out if families are interested or have a need. • Sandra Hornig from Chaplin Public Library shared that the preschool playgroup that is held every Wednesday at 10:30am continues to be a success. They average 8-10 children weekly, with ages ranging from infant to 4years old. The program is held even if there is a delay with the public schools.

2:25pm	<p>Old Business</p> <ul style="list-style-type: none"> • Collaboration with Hampton/Scotland SRC: Meeting was held with the Hampton/Scotland chairs of the SRC and discussed the Council collaboration. Many positive aspects of collaborating. Some key points: <ul style="list-style-type: none"> ○ QE money would still go to each community, and each community can choose to use it for their own needs OR can allocate a portion of it (or all) to joint training needs. ○ Meeting date and time is currently the 4th Tuesday of the month at 6pm. Meeting location rotates between Hampton Elementary School and Scotland Elementary School (and would include Chaplin in rotation). Child care is not provided at meetings. SRC Chairs indicated that they would prefer meeting date/time to stay the same. ○ There would still need to be representation from each of the required community partners at the meetings, although some roles can be streamlined (i.e. one Health representative vs. three). Currently, Hampton/Scotland bylaws state that Chair/Co-chairs should be parents. ○ There would be one School Readiness Liaison for the three communities. This would be determined by EASTCONN. ○ If decision is made to collaborate and join the Hampton/Scotland SRC, Ken Henrici and Bill Rose will need to write a letter indicating Chaplin’s intent to collaborate. • Discussion: <ul style="list-style-type: none"> ○ Some questions still exist as to the timeline for the proposed collaboration to begin. ○ If slots are to be reallocated (i.e. because of unutilized spaces), would they be able to be transferred to another community within the collaboration? ○ Is the meeting date/time flexible? Tuesday evenings present a conflict for several key members of the current Council. ○ A. Fournier will reach out to the Hampton/Scotland SR Liaison with the above questions and report back at the next Chaplin SRC meeting
2:45pm	Any Other Business That Comes Before the Committee: None at this time
3:00pm	Next Meeting Date & Agenda Items/Adjournment: The next SRC meeting is scheduled for January 15, 2020 at 1pm.