

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES**

June 10, 2020 6:30 P.M.

Remote Meeting:

<https://meetingsamer10.webex.com/meetingsamer10/j.php?MTID=mf2fb58d171706ae6dc53bae2ac1d352d>

Meeting Number: 126 690 7582

Meeting Password: ChaplinCTSchool (24275462 from phones and video systems)

1. **Call to Order - Chairman Jaclyn Chancey called the meeting to order at 6:32pm. Members present William Hooper, Jean Lambert, Victor Boomer, Dan Caron and Eugene Boomer.**
2. **Audience for Citizens - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to ChaplinBOE@chaplinct.org; please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes - None***
3. **Participation in the Healthy Food Certification Program for SY 20-21 - Victor Boomer moved pursuant to C.G.S. Section 10-215f, the board of education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2020, through June 30, 2021. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. Jean Lambert seconded and the motion passed with the following vote:**

Yes: Jean Lambert, Eugene Boomer, William Hooper, Victor Boomer, Dan Caron and Jaclyn Chancey.

Eugene Boomer moved that the board of education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the food sale Jean Lambert seconded and the motion passed with the following vote:

Yes: Jean Lambert, Eugene Boomer, William Hooper, Victor Boomer, Dan Caron and Jaclyn Chancey.

Jean Lambert moved that the board of education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or

extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the beverage sales. Eugene Boomer seconded and the motion passed with the following vote.

Yes: Jean Lambert, Eugene Boomer, William Hooper, Victor Boomer, Dan Caron and Jaclyn Chancey.

4. Approval of Minutes and Financial Statement

A. Approval of Minutes – May 13, 2020 - Jean Lambert moved to approve the May 13, 2020 minutes, with the correction of the spelling of David Solin. Eugene Boomer seconded and it passed with the following vote:

Yes: Eugene Boomer, William Hooper, Jean Lambert, Victor Boomer and Jaclyn Chancey

Abstain: Dan Caron

B. Approval of Financial Statement – May 2020 - Victor Boomer moved to approve the May 2020 General Fund financial statement, Cafeteria financial statement, Grant financial Statement and Pre-K financial statement. Jean Lambert seconded and it passed with the following vote:

Yes: William Hooper, Jean Lambert, Eugene Boomer, Victor Boomer, Dan Caron and Jaclyn Chancey.

5. Administrative Reports

A. Monthly Report - None

B. Principal’s Report - Principal Kevin Chavez updated the board on distant learning, retirement of a teacher, hiring a teacher, and a virtual class night for 6th grade students.

C. Superintendent’s Report - Superintendent Ken Henrici spoke to the board about the Governor conference calls, participation in class night, Executive Order 700, Re-entry plans and transportation contracts.

6. Old Business/New Business

A. Letter of Retirement—Laura Massad - Jaclyn Chancey read Laura Massad retirement letter. Jean Lambert moved to accept with regret Laura Massad letter of retirement. Eugene Boomer seconded and the motion passed with the following vote:

Yes: William Hooper, Jean Lambert, Eugene Boomer, Victor Boomer, and Jaclyn Chancey.

B. Appointment of Lauren Parker—1.0 FTE Classroom Teacher- Eugene Boomer moved to appoint Lauren Parker as a 1.0 FTE classroom teacher. Victor Boomer seconded and the motion passed with the following vote:

Yes: William Hooper, Jean Lambert, Eugene Boomer, Victor Boomer, Dan Caron and Jaclyn Chancey.

C. Updated Budget Forecast—FY 19-20; Discussion of FY 20-21 Budget - David Solin updated the board on the 19-20 surplus. Chairperson Jaclyn Chancey informed the board that she would talk to the board of Finance on the potential surplus.

D. Update on School Transportation 19-20 Contract - Superintendent Ken Henrici informed the board that they are still waiting on documentation from EastConn to determine what cost savings there will be for the 20-21 school year.

E. Further Discussion of 20-21 School Fall Re-Entry - The board reviews the physical and health aspect of the re-entry plan.

F. Final Approval of Board Policies - Jean Lambert moved for final approval of board policies 3313 Relations with Vendors, 3320 Purchasing Procedures, 3320.1 Receiving, 3323 Soliciting Prices/Bidding Requirements, 3324 Ordering Goods and Services Purchase Orders and Contracts, 3326 Paying for Goods and Services and 3326.2 – Cash Disbursement. Eugene Boomer seconded and the motion passed with the following vote:

Yes: Eugene Boomer, Jean Lambert, Victor Boomer, William Hooper, Dan Caron and Jaclyn Chancey.

7. Committee Reports

- A. **Policy Committee** - None
 - B. **Negotiations Committee** - None
 - C. **Central Office Committee** - None
8. **Agenda Items for Next Meeting** - Transportation contract, new teacher, and preliminary polices.
 9. **Second Audience for Citizens** - None
 10. **Adjournment** - William Hooper moved to adjourn at 8:02pm. Jean Lambert seconded and the motion passed with the following vote:
Yes: Eugene Boomer, Victor Boomer, William Hooper, Jean Lambert, Dan Caron and Jaclyn Chancey.

Respectfully Submitted
Rachel Linkkila
06/11/20