

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES**

March 10, 2021

6:30 PM

REMOTE MEETING

<https://zoom.us/j/96655891702?pwd=bGg4WVdIV3kzblhFTEhxdmR2aXITZz09>

1. **Call to Order** – Chairperson Jaclyn Chancey called the meeting to order at 6:32 pm. Board Members present were William Hooper, Victor Boomer, Eugene Boomer and Jean Lambert. Also in attendance were Superintendent Ken Henrici and Principal Kevin Chavez.
2. **Audience for Citizens** - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to ChaplinBOE@chaplinct.org; please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes* – Richard Weingart spoke to the Board about the Board of Education Annual Report and the January Finance reports.
3. **Approval of Minutes and Financial Statement**
 - A. **Approval of Minutes – February 10, 2021** – Eugene Boomer moved to approve the February 10, 2021 minutes. Jean Lambert seconded, and the motion passed with the following vote:
Yes: Jaclyn Chancey, William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.
 - B. **Approval of Financial Statements – February 2021** – Jean Lambert moved to approve the General Fund, Cafeteria, Grant and Pre-K financial statements for February 2021. Victor Boomer seconded and the motion passed with the following vote:
Yes: Jaclyn Chancey, William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.
4. **Administrative Reports**
 - A. **Monthly Report** - None
 - B. **Principal’s Report** – Principal Kevin Chavez updated the Board on student enrollment, absences, nurses’ visits, Read Across America Week, the ESSER 2 Grant application and the vaccination clinic scheduled for March 19th.
 - C. **Superintendent’s Report** – Superintendent Ken Henrici reported to the Board on the vaccination clinics, labor costs, the ESSER 2 Grant and Para negotiations.
5. **Old Business/New Business**
 - A. **Approval of Healthy Food Certification for School Year 2021-2022**
Victor Boomer moved to approve the Healthy Food Option: Pursuant to C.G.S. Section 10-215f, the Board of Education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2021, through June 30, 2022. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. Jean Lambert seconded, and the motion passed with the following vote:
Yes: Jaclyn Chancey, William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.

- Jean Lambert moved to approve the **Combined Food and Beverage Exemptions**: The Board of Education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held. Eugene Boomer seconded and the motion passed with the following vote:
Yes: Jaclyn Chancey, William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.
- B. COVID-19 updates were presented.**
- C. Discussion and Possible Action on 2021-2022 School Calendar – Jean Lambert moved to approve the 2021-2022 School Calendar. Eugene Boomer seconded and the motion passed with the following vote:**
Yes: Jaclyn Chancey, William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.
- D. Updated Budget Forecast--FY 20-21 Budget – budget is on target.**
- E. Update on FY 19-20 Audit – Tony Caldas reported that there are no outstanding issues.**
- F. 2021-2026 Capital Improvement Projects – no changes.**
- G. Presentation and Approval of Final FY 21-22 Budget – Eugene Boomer moved to approve the Final FY21-22 Budget. Jean Lambert seconded, and the motion passed with the following vote:**
Yes: Jaclyn Chancey, William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.
- H. Tentative Approval of Board Policies:**
- a. 2131– Superintendent of Schools
 - b. 2401–Evaluation of Superintendent
 - c. 6163.3 – Live Animals in the Classroom
- Victor Boomer moved for tentative approval of Board Policies 2131, 2401 and 6163.3. Eugene Boomer seconded and the motion passed with the following vote:**
Yes: Jaclyn Chancey, William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.
- E. Final Approval of Board Policies:**
- a. 3453 – Student Activity Funds
 - b. 3454 – Pre-School and Afterschool Funds
 - c. 3542 – Food Service
 - d. 3542.42 – Food Service Finance
- Jean Lambert moved to approve Board Policies 3453, 3454, 3542 and 3542.42. Victor Boomer seconded and the motion passed with the following vote:**
Yes: Jaclyn Chancey, William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.
- 6. Committee Reports**
- A. Policy Committee –** Chairperson Jaclyn Chancey informed the board about the upcoming policies the committee will be reviewing.
 - B. Negotiations Committee –** Superintendent Ken Henrici reported that the next meeting is the week of March 22nd.
 - C. Central Office Committee –** Chairperson Jaclyn Chancey spoke of the Superintendent Evaluation Process.
- 7. Agenda Items for Next Meeting –** COVID updates, Budget Forecast, Capital Improvement Plan, final approval of Board Policies 2131, 2401 and 6163.3.
- 8. Second Audience for Citizens –** Richard Weingart spoke to the Board about the Audit, the April presentation

of the Budget to the Townspeople and the COC Budget.

- 9. Adjournment – Eugene Boomer moved to adjourn at 8:00 pm. Jean Lambert seconded, and the motion passed with the following vote:**

Yes: Jaclyn Chancey, William Hooper, Jean Lambert, Victor Boomer and Eugene Boomer.

Respectfully Submitted,
Diane Ritchotte