

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN BOARD OF EDUCATION**  
**CHAPLIN, CONNECTICUT**  
**MEETING MINUTES**

**September 8, 2021**

**6:30 PM**

**CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

1. **Call to Order** – Chairperson Jaclyn Chancey called the meeting to order at 6:41 pm. Board Members present were Eugene Boomer, Victor Boomer, William Hooper and Laura Anderson. Also in attendance were Superintendent Ken Henrici and Principal Kevin Chavez.
2. **Audience for Citizens** - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to [ChaplinBOE@chaplinct.org](mailto:ChaplinBOE@chaplinct.org); please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes* – no one addressed the Board.
3. **Approval of Minutes and Financial Statement**
  - A. **Approval of Minutes** – August 25, 2021 – William Hooper moved to approve the August 25, 2021 minutes. Victor Boomer seconded and the motion passed with the following vote:  
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey and William Hooper
  - B. **Approval of Financial Statement** – August 2021 – William Hooper moved to approve the General Fund, Cafeteria, Grant and Pre-K financial statement for August 2021. Eugene Boomer seconded and the motion passed with the following vote:  
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey and William Hooper
4. **Administrative Reports**
  - A. **Monthly Report** – Mrs. Rossi will be submitting reports moving forward.
  - B. **Principal’s Report** – Principal Kevin Chavez updated the Board on enrollment, COVID-19, Back-to-School Night, Grants, CES Talks and the new teacher for Grade 4.
  - C. **Superintendent’s Report** – Superintendent Ken Henrici updated the Board on the vaccination clinics, staffing, the Governor’s Executive order, Food Service staffing and the Capital projects. He noted that the floors in the school look great and gave a big thank you to Andrew Barillari for a job well done. He also announced that Special Education Director Deirdre Osypuk is leaving. Her departure will be a huge loss to the students of Chaplin.
- 5.—**Old Business/New Business**
  - A. **COVID-19 Related Updates and Discussion** – Previously covered.
  - B. **Discussion of Governor Lamont’s Vaccination Mandate – Update** – Chairperson Jaclyn Chancey said the Policy Committee met this evening to draft a policy for Board consideration that would address the Governor’s Vaccination Mandate. A draft copy of **Board Policy 4118.239/4218.239 – COVID-19 Vaccination Mandate/Weekly Testing for Certified/Non-Certified Personnel** was given to Board members for review. Under the current pandemic, this policy can be voted upon for emergency approval without having to first be tentatively approved. **William Hooper moved for emergency approval of Board Policy 4118.239/4218.239 – COVID-19 Vaccination Mandate/Weekly Testing for Certified/Non-Certified Personnel. Victor Boomer seconded and the motion passed with the following vote:**  
Yes: Laura Anderson, Victor Boomer, Jaclyn Chancey and William Hooper
  - C. **Enrollment Report** – Previously covered.

- D. Further Discussion of Possible Movement of Chaplin Portion of Cafeteria Director's Salary into General Fund** – Business Manager Jobina Miller said she reached out to the state regarding this issue. The bottom line is, if the Cafeteria Fund cannot support the Director's salary, it should then come out of the General Fund. The Town would need to be a part of this conversation in order to change this. Since the budget is already in place for this year, this would need to be discussed for next year's budget.
- E. Appointment of Laura Anderson to the Board Policies Committee** – Chairperson Jaclyn Chancey announced to the Board the Laura Anderson has agreed to serve on the Board Policies Committee.
- F. Final Approval of Board Policies:**
  - a. 6159 – Individualized Education Program/Special Education Program – revised policy*
  - b. 6171 – Special Education – revised policy*
  - c. 6162.51 – Surveys of Students – new policy*

**Victor Boomer moved for tentative approval of Board Policy 6159 – Individualized Education Program/Special Education Program – revised policy, 6171 – Special Education – revised policy and 6162.51 – Surveys of Students – new policy. William Hooper seconded and the motion passed with the following vote:**

**Yes: Laura Anderson, Victor Boomer, Jaclyn Chancey and William Hooper**

- 6. Committee Reports**
  - A. Policy Committee** – Chairperson Jaclyn Chancey said the committee will be meeting monthly with in-person meetings
  - B. Negotiations Committee** – There are no negotiations scheduled for the coming year.
  - C. Central Office Committee** – Their meeting is scheduled for tomorrow.
- 7. Agenda items for Next Meeting** – Preliminary policies, COVID-19 update/vaccinations for children, vaccination mandate.
- 8. Second Audience for Citizens** – None
- 9. Adjournment** – **William Hooper moved to adjourn at 7:52 pm. Victor Boomer seconded and the motion passed with the following vote:**

**Yes: Laura Anderson, Victor Boomer, Jaclyn Chancey and William Hooper**

Respectfully Submitted,  
Diane Ritchotte  
Recording Secretary