

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
MEETING MINUTES

February 9, 2022

6:30 PM

CHAPLIN ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

- 1. Call to Order** – Chairperson Jaclyn Chancey called the meeting to order at 6:33 pm. Board Members present were Laura Anderson, Eugene Boomer, Victor Boomer, William Hooper and Joseph Klar. Also in attendance were Superintendent Kenneth Henrici and Principal Kevin Chavez.
- 2. Audience for Citizens** - *Members of the public may address the Board regarding items on the agenda. If you wish to speak, please raise your hand and wait to be recognized by the Board Chair. Comments may also be sent in advance to ChaplinBOE@chaplin.org; please clearly indicate if you wish for them to be read aloud. Individual speaker—2 minutes; Public participation—15 minutes* – no one addressed the Board.
- 3. Approval of Minutes and Financial Statement**
 - A. Approval of Minutes – January 12, 2022** – Victor Boomer moved to approve the January 12, 2022 minutes. William Hooper seconded and the motion passed with the following vote:
Yes: Laura Anderson, Jaclyn Chancey, William Hooper and Joseph Klar.
Abstain: Eugene Boomer and Victor Boomer
 - B. Approval of Financial Statement – January 2022** – Eugene Boomer moved to approve the General Fund, Cafeteria, Grant and Pre-K financial statement for January 2022. Victor Boomer seconded and the motion passed with the following vote:
Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.
- 4. Administrative Reports**
 - A. Monthly Report** – Mrs. Rossi reported on the 6th Grade Holocaust Project, the 2nd and 4th Grades learning about biographies, the Doodle for Google Contest in the 5th Grade, the 1st Grade reading Folktales Around the World, Kindergarteners reading familiar storybooks, the 2nd Graders reading Civil Rights Movement books and making a timeline of important dates, the Middle Academy learning experimentation, the 5th Graders studying process skills and learning to measure correctly and the 6th Graders studying Units of Energy.
 - B. Principal’s Report** – Principal Kevin Chavez spoke to the Board about student enrollment, STEM enrollment, student absences, the school being hit hard with COVID cases in December & January, staff vacancies, Winter NWEA progress monitoring and the upcoming PD Day next Friday. Chairperson Chancey took a moment to thank Principal Chavez for teaching math while there is a vacancy in the position.
 - C. Superintendent’s Report** – Superintendent Ken Henrici spoke to the Board about the difficulty getting certified/non-certified staff, the CAPSS Small District/Part-Time Superintendent’s meeting on February 8th where they discussed mask mandates, a shared service vacancy list and 22-23 budgets. He also spoke about the MDG meeting scheduled for February 10, the switch from ADP to Paylocity for payroll services and Food Service being in the black.
- 5. Old Business/New Business**
 - A. COVID Update** – Superintendent Henrici said that the legislature is scheduled to meet on the mask mandate. It’s looking like it will be up to the school districts to decide on masks being worn in the

classrooms, but masks will continue to be mandated on buses. After speaking with staff, parents and students, he concluded that everyone is COVID fatigued and masks should be made optional. 60% of the school population has been COVID positive. The Board policy on masks is still in place and the Policy Committee meets in 2 weeks. Should we keep the masks in place until the next Board meeting on March 9th? It was decided that we will wait to see what the legislature says and will wait until the next Board meeting on March 9th to make any decisions.

- B. Updated Budget Forecast FY21-22** – Superintendent Henrici said that the budget is at 59% expended. We're in good shape.
 - C. Update on Food Service Department** – Food Service is in the black. Jessica Texera is doing a great job. Jobina Miller said that we no longer owe the Town any money. Reimbursements are greater which puts Food Service in great shape. She also mentioned that the Food Service grants are in; we just need to start spending them down.
 - D. Preliminary FY22-23 Budget** – Superintendent Henrici presented the 22-23 Preliminary Budget to the Board. This budget shows an increase of 1.91% over the FY22 budget. He feels it's a fair and responsible budget that will provide a high quality education to our students.
- 6. Committee Reports**
- A. Policy Committee** – Chairperson Jaclyn Chancey said the committee will meet in 2 weeks.
 - B. Negotiations Committee** – No negotiations are scheduled at this time.
 - C. Central Office Committee** – The committee will meet soon.
- 7. Agenda items for Next Meeting** – Preliminary Budget, Mask Mandate
- 8. Second Audience for Citizens** – none
- 9. Adjournment** – Victor Boomer moved to adjourn at 8:03 pm. Eugene Boomer seconded and the motion passed with the following vote:
- Yes: Laura Anderson, Eugene Boomer, Victor Boomer, Jaclyn Chancey, William Hooper and Joseph Klar.**

Respectfully Submitted,
Diane Ritchotte
Recording Secretary