

Chaplin Elementary School
***Pre-K and Kindergarten**
Registration for 2024-25 school year
***Screening for Pre-K Only**

Chaplin Elementary School is now accepting applications for the 2024-2025 school year. Please call or email Joanne Putnam at 860-455-9593 or jputnam@chaplinschool.org if you have any questions.

New students registering for **kindergarten** must reach the age of **five (5)** on or before September 1, 2024. **Current Pre-K students are already registered in kindergarten.** Students new to CES must have proper forms completed as soon as possible. Forms can be found on www.chaplinschool.org, "Home School Communications" tab.

The **pre-kindergarten** program is designed to provide readiness skills to children who will be entering kindergarten the following year as well as students with special education needs. Eligible children must be **three years of age by August 31 and cannot turn 5 before September 1.** PreK forms can be found on www.chaplinschool.org, "Home School Communications" tab.

Items **necessary** to finalize registration for both **Kindergarten** and **Pre-K**:

1. Birth Certificate
2. Immunization records
3. Copy of the last physical examination (not older than a year)
4. Health Insurance Card
5. Parent/Legal Guardian Photo ID & legal guardianship document (if applicable)
6. Proof of Chaplin residency (provide one of the following):
 - Lease, Gas Bill or Electricity Bill

PRE-K Only: Proof of Income to determine tuition. (provide one of the following):

- Pay Stubs, State Budget Sheet, Unemployment, SSI or Social Security.

After CES receives these forms, parents will receive an email with online screening information

Parents/Guardians may scan the registration forms and email to:

jputnam@chaplinschool.org.

OR mail to: Chaplin Elementary School, 240 Palmer Road, Chaplin, CT 06235.

Attention: **Pre-K** or **Kindergarten**.

The selection of **Pre-K** children is made by program staff and administrators based upon previously determined criteria and a play-based developmental screen. Priority is given to: first-students who have an identified special need; second-students who will be four years of age prior to January 1; and third-three year olds

All attempts will be made to notify applicants of their acceptance into the program before the end of the school year.