

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****October 9, 2024****Meeting Minutes**

- 1. Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:33 PM.
 - a. Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Joseph Klar, and Victor Boomer. Also present, Superintendent Andrew Skarzynski, Principal Kevin Chavez, and Business Manager Jobina Miller.
 - b. Not Present** – Laura Anderson.
- 2. Audience for Citizens** – Two audience members identified themselves stating they are here to learn more about the Board of Education and how a regular meeting is conducted; one of which is a member of the Library Board and the other is a member of the PTO.
- 3. Approval of Minutes and Financial Statement**
 - a. Approval of Minutes – September 11, 2024**
 - i. Completed version of September Minutes was not included in Board’s packet prior to meeting. Approval of September Minutes was tabled until November’s meeting.*
 - b. Approval of Financial Statements – September 2024**
 - i. Victor Boomer made motion to approve the financial statements / William Hooper seconded. Motion unanimously passed.*
- 4. Administrative Reports**
 - a. Monthly Report** – The monthly report was given by a teacher of the school.
 - b. Principal’s Report** – Kevin Chavez gave his report which discussed the data report, chronic absences, Portrait of a Learner and Mission and Vision Statements, Mind in the Making, and TVAL.

- c. *Superintendent's Report* – Andrew Skarzynski gave his report which discussed safety plans, registration of a bus for special education students, and a staffing update.

5. Old Business/New Business

- a. *Possible action to fill Board Vacancy*
 - i. William Hooper made a motion to appoint Hayley Tiller-Albert to the Board of Education for the term ending November 4th, 2025 to fill the Board vacancy / Joseph Klar seconded. *Motion unanimously passed.*
- b. *Budget for FY 24-25*
 - i. Joseph Klar made a motion to approve the budget of \$4, 079, 713 / William Hooper seconded. *Motion unanimously passed.*
- c. *Tentative Approval of Board Policies* – 0521 “Nondiscrimination Policy and Notice”, 4000.1/4200.1/5145.44 “Sexual Harassment/Title IX”, and 5111 “Admission/Placement”
 - i. William Hooper made a motion for approval of Policies 0521, 4000.1/4200.1/5145.44, and 5111 / Joseph Klar seconded. After discussion, *motion unanimously passed.*

6. Committee Reports

- a. *Policy Committee* – Met.
- b. *Negotiations Committee* – Upcoming meeting.
- c. *Central Office Committee* – Not met.

7. Agenda Items for Next Meeting

- a. Minutes and adding the Superintendent to the Cafeteria computer system.

8. Second Audience for Citizens

- a. One audience member inquired about the school bus prices.

9. Adjournment

- a. William Hooper made a motion to adjourn at 7:42 PM / Victor Boomer seconded. *Motion unanimously passed. Adjourned at 7:42 PM.*

Respectfully submitted, Cassie Haddad.