

CHAPLIN BOARD OF EDUCATION**CHAPLIN, CONNECTICUT****Chaplin Elementary School Library****February 12, 2025****Meeting Minutes**

- 1. Call to Order** – Chair Jaclyn Chancey called the meeting to order at 6:34 PM.
 - a. Members Present** – Chair Jaclyn Chancey, Vice Chair Eugene Boomer, William Hooper, Joseph Klar, Victor Boomer, and Hayley Tiller-Albert. Also present, Superintendent Andrew Skarzynski, Principal Kevin Chavez, and Business Manager Jobina Miller.
 - b. Not Present** – Laura Anderson.
- 2. Audience for Citizens** – No one commented.
- 3. Approval of Minutes and Financial Statement**
 - a. Approval of Minutes – January 8, 2024**
 - i. Victor Boomer made a motion to approve the minutes / William Hooper seconded. *Motion unanimously passed.*
 - b. Approval of Financial Statements – January 2025**
 - i. William Hooper made a motion to approve the financial statements / Hayley Tiller-Albert seconded. Jobina stated they are 60% through the school year and 50% through the budget. *Motion unanimously passed.*
- 4. Administrative Reports**
 - a. Monthly Report** – The monthly report was given by a teacher of the school.
 - b. Principal's Report** – Kevin Chavez gave his report which discussed the data report, class activities, STEM Night, PTO, TEAM, and March.
 - c. Superintendent's Report** – Andrew Skarzynski gave his report which discussed Budget Presentation and governor cuts.

- William Hooper made a motion to move Agenda Item “5. C” after item 8. “Audience for Citizens” as Executive Session / Eugene Boomer seconded. *Motion unanimously passed.*

5. Old Business/New Business

- a. *Discussion and Possible Action: Updated FY 24-25 Budget Line Items*
 - i. Joseph Klar made a motion to discuss and approve the proposed Line-Item changes / William Hooper seconded. Victor Boomer abstained; *motion passed.*
- b. *Preliminary FY 2025-2025 Budget*
 - i. Superintendent Andrew Skarzynski presented the Preliminary Budget to the Board.
 - ii. Joseph Klar made a motion to approve the Preliminary Budget of \$4,200,127.00 / William Hooper seconded. Victor Boomer abstained; *motion passed.*
- c. *Final Approval of Board Policy 4000.1 / 4200.1 / 5145.44*
 - i. William Hooper made a motion to approve the Board Policies / Joseph Klar seconded. *Motion unanimously passed.*
- d. *Tentative Approval of Board Policy 4115*
 - i. Hayley Tiller-Albert made a motion for tentative approval / William Hooper seconded. *Motion unanimously passed.*

6. Committee Reports

- a. *Policy Committee – Met.*
- b. *Negotiations Committee – Met.*
- c. *Central Office Committee – Not met.*

7. Agenda Items for Next Meeting

- a. Test scores and CIP Plan.

8. Second Audience for Citizens

- a. Linda Karen, Keely McCallister, Karen De Scisio, Nicole Mont, Todd Marsh, Laurie Garrett, Michelle Moon, Lisa Silva, Jennifer Beshaw, Amelia Nelson, Elizabeth Trosell, and Ann Kauffman all expressed their thoughts on small class sizes and the Paraprofessionals / Special Education Teachers.

9. Executive Session: Discussion and Possible Action on Paraprofessional Contract

- a. Victor Boomer made a motion to move into Executive Session at 8:17 PM inviting Superintendent Andrew Skarzynski and Business Manager Jobina Miller to join / Eugene Boomer seconded. *Motion unanimously passed.*
- b. Exited Executive Session at 8:32 PM.
 - i. William Hooper made a motion to approve the Paraprofessional Contract / Victor Boomer seconded. *Motion unanimously passed.*

10. Adjournment

- a. William Hooper made a motion to adjourn at 8:34 PM / Joseph Klar seconded. *Motion unanimously passed.* Adjourned at 8:34 PM.

Respectfully submitted,

Cassie Haddad.