

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
Chaplin Elementary School Library
May 13th, 2026
6:30 PM**

Meeting Minutes

1. Call to Order at 6:32 pm by Jaclyn Chancey

Board Members in attendance: William Hooper, Jaclyn Chancey (chair), Gene Boomer, Victor Boomer, Hayley Albert, Diana Alvarez, Jeremiah Rufini

Also in attendance: Superintendent Skarzynski and Principal Chavez

2. Audience for Citizens

None.

3. Approval of Minutes and Financial Statements

- a. Approval of Minutes – April 8th, 2026

*Motion to approve by Victor Boomer, 2nd by Hayley Albert
6Y/0N. Jeremiah Rufini abstained.*

- b. Approval of Financial Statements – April 2026

*Motion to approve by William Hooper, 2nd by Victor Boomer
7Y/0N Unanimous approval.*

4. Administrative reports

- a. Monthly report

Ann Kaufman provided a verbal report on behalf of the teachers. 2026 Art Show Thursday 5/21/2026 4:30 to 7pm at the Chaplin Senior Center, regional schools and all grades participating. Art projects have been clay based.

- b. Principal's report

Principal Chavez provided a report. A large family moved so numbers decreased. April had higher absences than any previous months. Seven children are pre-registered for preschool. Ten remaining in preschool another year. More screening to take place at the end of summer, which is a change from previously doing the majority of screening in August. Smarter Balance Testing began. Hoping to see results before the end of the school year but sometimes they arrive in the summer. Year End Events include Festival of Arts on 5/14/26; Dr. Suess Magic of Reading 5/28/2026; PTO 5K Road Race 6/6/2026; Field Day 6/15/2026; Class Night 6/11/2026 at 7pm; Step-Up Day TBD. PTO really stepped up for Teacher/Staff Appreciation. PE and Music Interviews conducted and candidates for hire have been identified.

c. Superintendent's report

Superintendent Skarzynski provided a report. Amber Edwards has been hired for music education. Kyra Garrison has been hired to teach physical education. Supplemental Aid provided to the towns from the state. Can be used to reduce the mill rate. CAFE Annual Legislation debriefing. Some changes include homeschooling protocol, teacher termination protocols, and developing a teacher externship program by 2028. Creating a math specialist certificate. Slowing down the adoption of electric busses. Facility audit completed and identified areas of greatest need, which is the windows, caulking, parking lot and roof. Had enrollment projections and are anticipated to stay consistent.

5. Old business/new business

a. Discussion and Possible Action: Updated FY 25-26 Budget Line Items – submitted by Jobina Miller

\$10,000 from 1000210 Group Insurance move to 2150335 Speech & Language Services

\$5,000.00 from 1000210 Group Insurance move to 2150336 OT/PT Services

\$2,000.00 from 1000210 Group Insurance to 2600430 Equip Maint Bldg & Grounds

\$10,000.00 from 1000210 Group Insurance move to 2600434 Maintenance Bldg & Grounds

Motion to approve William Hopper, 2nd by Victor Boomer. 7Y/0N Vote to approve unanimous.

b. Update on FY 26-27 Budget

Budget passed during first round. However, a new outplacement has caused a \$125000 increase in expenditures. Jobina will provide an updated budget. Hope to be able to fund this outplacement from the non-lapsing fund so the budget will not be heavily impacted by the outplacement.

c. Tentative Approval of Policies

- 3542.13 “Food Sales other than National School Lunch Program”

Motion to approve by Eugene Boomer. 2nd by William Hooper. 7Y/0N Unanimous Approval.

d. Final approval of Policies:

- 3520.13 “Student Data Protection and Privacy/Cloud-Based Issues”

Motion to approve by Eugene Boomer. 2nd by Victor Boomer. 7Y/0N Unanimous Approval.

- 3541 “Transportation”

Motion to approve by Eugene Boomer. 2nd by Victor Boomer. 6Y/0N. Jeremiah Rufini abstained.

e. *Executive Session: Discussion of Superintendent Performance.*

Diana Alvarez made a motion to move to executive function at 7:21pm. Seconded by William Hooper. 7Y/0N - unanimous.

Returned to public session at 7:56pm.

6. Committee Reports

a. Policy Committee

- i. Met this past month and put forth the tentative and final policies. Reviewed one policy and declined to implement because all lunches are free.

- b. Central Office Committee
 - i. Have not met since the last meeting.
 - c. Negotiations Committee
 - i. No negotiations currently taking place
 - d. Curriculum Committee
 - i. To begin in June.
7. Agenda Items for Next Meeting
- a. Recognition of Retirees Mrs. Peck and Mrs. Caron
 - b. Final approval of policy approved tentatively.
8. Adjournment at 8 pm. William Hooper made a motion, Diana Alvarez seconded.

Respectfully submitted, Hayley Tiller-Albert