

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
Chaplin Elementary School Library
September 9, 2026
6:30 PM**

Meeting Minutes

1. Call to Order by Jaclyn Chancey at 6:30pm

Board Members in attendance: William Hooper, Jaclyn Chancey (chair), Gene Boomer, Victor Boomer, Hayley Albert, Diana Alvarez

Also in attendance: Superintendent Skarzynski and Principal Chavez

Not Attending: Jeremiah Rufini

2. Audience for Citizens

Leslie Ricklen, Town Selectman, wanted to share some information about a ukulele concert on 9/23/26 at the Library for the 250th Celebration.

3. Approval of Minutes and Financial Statements

- a. Approval of Minutes – August 19, 2026

Motion to approve by Hayley Albert with changes (addition of Diana's last name and completing the date on a headline)

2nd by Victor Boomer

4Y/0N; Diana Alvarez abstained

- b. Approval of Financial Statements – August 2026

Motion to approve by Victor Boomer

2nd by Hayley Albert

5Y/0N; no abstentions

4. Administrative reports

- a. Monthly report

Report provided by Ann Kauffman. Due to an issue with email, reports were difficult to gather, however, new PE teacher Kyra Garrison provided a report about her work with the students. Library had a summer reading party for kids who brought in reading logs from the summer. 27 kids participated. Currently in the orientation time of the year so children are learning how to navigate the library, care for books, etc. Building a paper plate dragon with students.

b. Principal's report

Report provided by Principal Kevin Chavez. Enrollment down 3. One left for STEM and to homeschool. Absenteeism for SY25-26 Chronic absenteeism is down 1/10th of a point from the previous year to 4.7%. State goal is 5%. Prior years were in the 20% range. Sandra Fine's efforts have made a significant difference. Standardized Testing K-3 Aimsweb, 4-5 NWEA, 6th grade tests with I-Ready. Have been prepping 6th graders for the testing upcoming.

Back to School Night at 6:30pm tomorrow September 10th, 2026.

c. Superintendent's report

Report provided by Superintendent Andrew Skarzynski. Bell ringing ceremony went well. Fire truck came for a visit. CES will have its HVAC inspection and this will be paid for by DRIP funds at no cost to the taxpayer. Have begun posting curriculum on the website. LA, math, and social emotional learning has been posted so far.

State of CT put out a statement that screen time should be looked at and minimized where appropriate. Screen use should be purposeful. Some conversation points around screen time and technology have been provided. AI use is also being examined. Common Sense Media hosts the curriculum on responsible technology use.

Targeting the end of October to begin negotiating the para-educator, custodian contract so the personnel committee will be addressing this.

5. Old business/new business

- a. Discussion and Possible Action: Updated FY 25-26 Budget Line Items – submitted by Jobina Miller

No line items to move at this time.

b. New Hires

Joan Glass - Special Education teacher, has lengthy experience and will be a great addition.

Lisa Viele - Art Education, she has already begun coming in to transition into the role.

6. Committee Reports

a. Policy Committee

Met August 28th, 2026 and began working on Policy 5114 – Suspension and Expulsion/Due Process as CAFE has included it in the Required Policy list.

b. Central Office Committee

Have met and finished the Superintendent Evaluation which will be presented to him soon. Have planned dates to improve efficiency.

c. Negotiations Committee

Will be meeting soon to begin the Para/Custodian Contract Negotiations.

d. Curriculum Committee

Beginning to schedule monthly meetings targeting a subject each month. Purpose is to approve curriculum being introduced.

7. Agenda Items for Next Meeting

a. Add second audience for citizens back into the agenda.

8. Adjournment at 7:10pm.

*Motion to adjourn by Diana Alvarez
2nd by William Hooper
5Y/0N*

Respectfully submitted, Hayley Tiller-Albert